US VENTURE COWORKING SPACE USE POLICY

PURPOSE

The Appleton Public Library ("library") welcomes all people to use its facilities and services. To maintain an atmosphere of constructive library use, the following policy regarding appropriate use of the US Venture Coworking Space ("Coworking Space") is adopted.

POLICY

1. Intended Use

The Coworking Space is designed for working, learning, and connecting for purposes of education, workforce development, and economic development.

Other intended uses include:

a) Library patrons may work independently or collaboratively, fostering an environment conducive to working.
b) Library staff will provide information resources and promotion of local events related to education, workforce development, and economic development.
c) Library staff may provide and coordinate informational and educational activities, workshops, events, and services directly and in partnership with community agencies and contracted presenters.

2. Prohibited Activities

The following activities, in addition to any other activity prohibited by policy, ordinance, or statute, are prohibited in the Coworking Space:

a) Disruptive, unsafe, illegal, or damaging behavior.
b) Using materials, services, or equipment inappropriately.

3. Enforcement

Library staff is authorized to enforce this policy and may request that any persons using the Coworking Space inappropriately or not for its intended use leave the Coworking Space or the library, pursuant to the library's Safety and Security Policy.

Approved: 1/14/2025