APPLETON PUBLIC LIBRARY

PIANO POLICY

PURPOSE

The community piano is a Yamaha C6 that was a gift from the Fox Valley Music Teachers Association (FVMTA) in 2013. The library and FVMTA entered into a memorandum of understanding regarding the piano, its ownership and care. The community piano may be used in the Mary Beth Nienhaus Community Meeting Room for concerts, recitals and programs that comply with APL's Space Use Policy.

POLICY

1. The piano must be reserved, in advance, through the meeting room booking system or library administration.

2. The piano must remain covered and locked at all times that it is not in use.

3. The piano may only be moved by library personnel. The piano should be closed and covered when it is moved.

4. The piano will be kept in the storage location unless it is in use.

5. Nothing may be placed on or in the piano, even when it is covered. That includes handouts, etc., for meetings. Prepared piano is not allowed.

6. The piano may not be moved out of the meeting rooms or storage area.

7. No food or beverages are allowed on or near the piano or its bench.

8. Any group or individual damaging the piano in any way is liable for the cost of repairs.

9. If a musician, piano teacher, etc., wants to have the piano tuned for a program beyond the regular tuning schedule, the library will employ its regular tuner/technician and the requestor will compensate the library in advance for the tuning. The piano must be tuned to equal temperament/standard pitch with no historical (non-equal) temperaments.

10. The meeting room is not available for piano practice or piano lessons. Teachers and performers may request additional time before their scheduled event begins to familiarize themselves with the instrument, subject to room availability.

11. Persons not following this policy, the Space Use Policy, or other library policies may be denied future access to the piano by the library director. Appeals will be heard in accordance with the Library Board of Trustee's Bylaws Article VI, 8.

Piano Maintenance

Tunings and piano maintenance and repair occur quarterly. Donations to offset the cost of piano maintenance are welcome and shall be deposited in the Friends of Appleton Public Library piano maintenance fund.

Approved: 2/2013; 12/2018; 12/2024; 7/2026